

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly Board Meeting Minutes**

**Meeting Date:** January 16, 2017  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:30pm  
**Members of Board Present:** **Chairman** – Clifford Ruth  
**Vice Chairman** – Richard Paul  
**Treasurer** – Raymond McManus  
**Secretary** – Wayne Hans  
**Commissioner** – Frank Weindel  
**District Clerk** – Kathleen Crockett  
**Solicitor** – Richard Tavani

**Salute the Flag**

**Sunshine Law – Comm. Ruth**

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners – Comm. Ruth**

All present.

**Minutes of the Previous Meeting – Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Paul to approve the Year-End minutes of 12/28/16 as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Hans abstained.

**Correspondence – Cl.Crockett**

**Cl.Crockett:** There was various correspondence back and forth for the Budget, Election and the Audit.

**Treasurer's Report – Comm. McManus**

As of 01/16/17:

TD Bank General Checking	34,552.10
TD Bank Money Market Account	678,617.60
TD Bank Money Market Capital	243,471.14
TD Bank Payroll Checking	35,862.75
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,038.78
Petty Cash	200.00
Total Current Assets	1,016,203.73

Motion made by Comm. Paul seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. McManus**

**Comm. McManus:** In front of you, you have a list of 31 bills totaling \$41,990.58.

Motion made by Comm. Hans, seconded by Comm. Paul to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

**COMMITTEE REPORTS**

**Fire Department Equipment – Comm. Paul**

**Comm. Paul:** We'll hopefully approve the Helmet Policy under New Business.

**Fitness Center – Comm. Paul**

**Comm. Paul:** We got a surround sound system. We'll have the electrician look at it to install for us. Sal Pizzo was going to install it for us, but he's not comfortable, he wants to make sure it's done right.

**Turn-Out Gear – Comm. Paul**

Nothing to report.

**Recruitment / Membership – Comm. Paul**

**Comm. Paul:** There is one membership to discuss under Closed Session. That's all I got.

**S.O.G.'s – Comm. Paul**

Nothing to report.

**Building Maintenance / Grounds – Comm. Hans**

**Comm. Hans:** There were the doors at No. 3 to replace 4 sections of the bay doors. We can see about getting them painted so it all matches. The fall clean-up was done at No. 3. That's all I have at this time.

**Health & Safety – Comm. Hans**

Nothing to report.

**Fixed Assets – Comm. Hans**

Nothing to report.

**Hydrants / Water – Comm. Hans**

Nothing to report.

**Communications – Comm. McManus**

**Comm. McManus:** Radios are good.

**Computers – Comm. McManus**

**Comm. McManus:** As far as I know, all computers are up and running with no problems.

**Apparatus – Comm. McManus**

**Comm. McManus:** We're getting ready to start the PM's which will be coming up in April. He's putting them on the schedule. We just replaced the drain valve on the Ladder in the last week of December. Other than that, everything should be good.

**Sale of Assets – Comm. McManus**

Nothing to report.

**Assist Personnel – Comm. McManus**

Nothing to report.

**Budget – Comm. McManus**

Nothing to report.

**Uniforms – Comm. Weindel**

**Comm. Weindel:** I ordered extra hats. I have them, and if the members want to buy them, they're \$15 a piece if they want an extra one. I have eight that I ordered.

I also ordered a pair of pants for Mike Woods, he's going to fire school.

**EFA Nolan:** No he's not, but we'll discuss that later.

**Comm. Weindel:** OK, that's all I got.

**Insurance – Comm. Weindel**

Nothing to report.

**Incentive Program – Comm. Weindel**

Nothing to report.

**Fuel – Comm. Weindel**

Nothing to report.

### Train Display – Comm. Weindel

Nothing to report.

### Administration / Personnel – Comm. Ruth

**Comm. Ruth:** Just a reminder that 02/18/17 is the Election for the Fire District. It's from 2-9pm at this Station. Jeimi Arevalo cannot attend this year, so Maureen will be back and we're going to get two more Election Clerks. Kathy will take care of that for us. Maureen cannot drive at night, so we will make arrangements to have her picked up and taken home.

### Office of Fire Prevention – Comm. Ruth

**Comm. Ruth:** The Fire Official's report for 11/21/16 - 01/16/17 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

### Training Division – Comm. Ruth

**Comm. Ruth:** I have no Training Report for this month.

### Executive Fire Administrator's Report – E.F.A. Nolan

**EFA Nolan:** The report was read aloud by EFA Nolan, a copy is attached to the minutes. I attended a round-table hosted by Assemblywoman Gabriela Mosquera on the 13<sup>th</sup>. She sent this out to us, it wasn't that we as Fire Departments asked her to hold this, she sent it out. There were several Fire Departments in the area...Blackwood, Erial, Williamstown, Winslow, Laurel Springs and Clementon were in attendance. She wanted to know besides her actual agenda items what is going on and what we need in the fire service that she can help us with through the State. Some of the agenda items were fire hydrant rental and maintenance...she was not aware like in our case that we pay \$90,000 in hydrant rental. I explained to her that I can name 20 hydrants we haven't used in 10 years, but we still get charged for them. Some of the Departments represented in this, as far as maintenance and the flushing of our hydrants. There is a policy by NJ American Water that they follow, a lot of other ones don't, so they run into problems with the hydrants. It just happened with that Lakeview fire. One of their hydrants that was reported bad over a year ago, they get out there to use it and they couldn't get water out of it again. It actually delayed getting water to that fire. Bill A1208 which pertains to Fire & Police, and how a regular police officer retires but does not want to be part of a fire department, this allows him to be part of Fire Police. They're trying to get Fire Police ranks up higher. A901 requires utility companies to provide bill credits for volunteer Fire Companies. This is electric, gas and sewer utilities to provide and actually credit to the volunteer Fire Department. She talked about the 2% cap, the change is needed. One of the examples was Winslow Fire Department. He brought up about the 2% cap and he said between salary increases that were contractual and benefits were \$78,000. That puts him over the 2% cap right away. So they have to dip into their unreserved to pay for everything else they need. So she said she's going to look into getting something done where the 2% does not pertain to Police, Fire & EMS on certain items meaning a contractual agreement shouldn't be counted towards the 2%. The Arbitration law for Firefighters and Police and what needs to be changed is Bill 1778. It's actually a Firefighter who was injured and killed that the Bill was after. It's for First Responder's hurt or killed in the line of duty. It's basically like what happened with 911 how they took care of the families of firefighters who got cancer etc. She talked about COLA increases, which are the adjustments for retirees from the State or from Police or Fire Departments. There hasn't been an increase in 5 years which I don't think we'll ever see again. One of the big ones after that was about how to get and retain members. Some of the ideas were a \$1,000 tax credit on State tax bills, better education like now we have the \$600 credit from Camden County but if the State can do more, it might possible bring more people to the table. She said she'll work on it, she said this was not her last meeting. She was asking for help with the hydrant stuff which I'm going to get the policy from NJ American Water and go back to another meeting with her. I thought it was good that she reached out to us, we didn't have to reach out to her and she's showing initiative to hopefully try and do things on these items. One of the other big ones was, Randy Freiling for example, he retired from Clementon Police Dept. as Chief. As of now for the next 6 months, he cannot volunteer for Clementon Fire Dept. the way the law reads. Example from the other day, we had a call, he was there and could have got the Ladder out, but couldn't do it because he cannot volunteer. So she's going to look into that and see that the law be changed to reflect volunteers. Right now it does state paid or volunteer so she said she'll get her and Madden to look at this and see what they can get changed. That's about it, unless you've got questions for me.

**Comm. Ruth:** That's good because with Gabriela on board now with Fire Departments, there is a Senator or Congressman in Burlington County who also is doing the same thing. He was at one time a volunteer and is now doing it. He's in very much support for volunteer emergency services and everything. Because that water that you

**Executive Fire Administrator's Report – continued**

brought up...about three years ago I attended the Fire District State meeting, Lakewood Township pays over one million dollars for rentals for hydrants and water. And that's what they were talking about, their increases just with water over the 2% and then there is nothing. So that was being brought up and that is something through the State Fire District Association it was being worked on also. So that will be good, there is a lot more support for that.

**EFA Nolan:** Erial said they pay around \$180,000 and can't even get maintenance on them. They actually went to Aqua Water and said my guys know it and are trained in it, they're going to go out and flush your hydrants, find out if anything is wrong and let you know. And they said no, you can't touch it, it's a Homeland Security issue.

**Comm. Ruth:** That makes no sense.

**EFA Nolan:** That's what they told Erial. The only other thing I got with the report and the Audit from the State with Becket and the Division of Fire Safety is, there was a couple little problems with our LEA Operations. All it was, one of the checklists that is supposed to be included with the final inspection paperwork wasn't being done on some cases. It is now corrected. Inspector Brezee was doing his all the time, Inspector Shannon didn't do it all the time. It is now being done all the time, it's part of the package when they go out. We are in compliance as far as finances, there are no problems with that and the only other recommendation was a 3 year appointment from the current one year for the Fire Official, and that actually is in the State Fire Code. That was it. Everything else with the Office was fine, no problems. That's it.

**President's Report – Comm. Ruth**

**Comm. Ruth:** President's? (hearing none) At this time, I'm going to open the floor up to Councilman DiDomenico. He's a guest tonight for us, and before we go to the Solicitor, the floor is open.

**Comm. Hans:** He's going to be the Liaison for the Fire Department.

**Councilman DiDomenico:** That's what I wanted to tell you is that I'm your new Liaison at least for the year.

**Comm. Ruth:** Very good.

**EFA Nolan:** Any questions, you have Kathy's number, you have my number. Don't hesitate to call.

**Councilman DiDomenico:** And if you have any questions of me, the cards I gave you have my cell phone number on the back of them.

**Comm. Paul:** Very good, thank you.

**Solicitor – R. Tavani**

**Sol.Tavani:** Mr. Chairman, we do have one matter for Closed Session. I'd ask for a motion to go into Closed Session to discuss Personnel, specifically Ms. Garretson.

**Resolutions – Comm. Ruth**

**Comm. Ruth:** No Resolutions tonight.

**Old Business – Comm. Ruth**

**Comm. Paul:** We've got the Helmet Policy.

**Comm. Ruth:** Everybody has a copy of the Helmet Policy. It has the corrections that we discussed at the last meeting. Does anybody have any problems with any of this? Do I have a motion to accept it?

Motion made by Comm. Weindel, seconded by Comm. Hans to accept the Helmet Policy. Any questions on the motion or the Policy? (hearing none) Roll call vote, all yes.

**Comm. Ruth:** This goes into effect as of tonight. Any other Old Business? (hearing none)

**New Business – Comm. Ruth**

**Comm. Ruth:** Any New Business? (hearing none)

**Public Portion – Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public. All in favor, ayes have it. (hearing none)

Motion made by Comm. Hans, seconded by Comm. Weindel to close to the public. All in favor, ayes have it.

**Open to Commissioners – Comm. Ruth**

**Comm. Weindel:** We've got the Banquet coming up as everybody knows, have a good time.

**Cl.Crockett:** On the 28<sup>th</sup>.

**EFA Nolan:** The time got changed to 6:30pm, and there is an after party at Station 2.

**Comm. Ruth:** Anyone else? (hearing none)

**Closed Session – Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Weindel to go into Closed Session for Personnel at 7:55pm, and we are not taking any formal action after the Closed Session. All in favor, ayes have it. Councilman DiDomenico said good night and left the meeting.

Motion made by Comm. McManus, seconded by Comm. Weindel to come out of Closed Session at 8:06pm. All in favor, ayes have it.

**Adjourn - Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Weindel to adjourn the meeting at 8:07pm. All in favor, ayes have it.

3:35 PM  
01/16/17  
Accrual Basis

Lindenwold Fire District No.1  
Treasurer's Report  
As of January 16, 2017

	<u>Jan 16, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · CASH</b>	
1010 · TD Bank General Checking	34,552.10
1011 · TD Bank Money Market Acco...	678,617.60
1013 · TD Bank Money Market Capital	243,471.14
1020 · TD Bank Payroll Checking	35,862.75
1030 · TD Bank LEA Dedicated Pen...	7,461.36
1040 · TD Bank LEA Trust Penalty	16,038.78
1090 · Petty Cash	200.00
<b>Total 1000 · CASH</b>	<u>1,016,203.73</u>
<b>Total Checking/Savings</b>	<u>1,016,203.73</u>
<b>Total Current Assets</b>	<u>1,016,203.73</u>
<b>TOTAL ASSETS</b>	<u><u>1,016,203.73</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

# LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE  
LINDENWOLD, NEW JERSEY, 08021  
856-346-0935  
(Fax) 856-346-3638

1/16/17

## FIRE MARSHAL'S REPORT

November 21, 2016 to January 16, 2017

### Inspections Completed to date:

1. Danes
2. Canals
3. Deterdings
4. Forever Young
5. Lindenwold Towers
6. Nu2U
7. Paul's Tavern.
8. Bethany Baptist Church 1115 Gibbsboro Rd.
9. Bethany Baptist Church -  
Classrooms 1115 Gibbsboro Rd.
10. Bethany Baptist Church -  
Harvest Hall 1115 Gibbsboro Rd.
11. Bethany Baptist Church -  
Sanctuary 1115 Gibbsboro Rd.
12. Bethany Baptist Harvest  
Bookstore & Café 1115 Gibbsboro Rd.
13. Dollar Land 588 Chews LandinRd.
14. Gino's Pizzeria 585 Blkwd-Clem. Rd.
15. Gulf Gas 500 Gibbsboro Rd.
16. Mini Trail Bikes 307 N. WH Pike
17. N V Nails & Spa (formerly  
Linden Nails) 590 Chews Landing  
Rd.
18. Pendlebury Harvest Home 2228 Kennedy Ave.
19. SBA Monarch Towers III,  
LLC (Mobilitie Inv.) 861 Gibbsboro Rd.
20. Walgreens Pharmacy 1001 N. Berlin Rd.

### Re - Inspections completed:

Complaints: Received: 0 Complaints: Resolved: 0 Imminent Hazards 0

Requested Response: 0 Time Extensions: 0

**Civilian Burn Reports: Permits Issued: Type I 0 Type II 0**

**Penalties Issued: 0**

**Comments to District Commissioners:**

1. Installed 2 smoke detectors 216 W. Maple Ave. Mrs. Enda Ashew 11-23-16
2. Meeting and audit of the Fire Official's Office completed, memo with results of audit provided to Board Chairman Ruth. 11-28-16
3. Inspector Shannon conducted an inspection of the Taqueria La Villita on Emerson Ave. on 12-11-16 and wrote a violation for cooking outside, it was too be abated by 12-31-16. On 12-31-16 Commissioner Paul went by the business and noticed they were cooking outside again. Inspector Brezee went out to the business and ordered them to stop cooking and bring the equipment inside. Inspector Shannon did issue a penalty for \$500.00. 12-31-16

**Fire Prevention Programs: 0**

**Problems: 0**

**Code Violation Investigations: 1**

**Total fee's received to date:** LHU Rebate: 2017 1<sup>st</sup>. ¼ \$3,046.55  
LHU Rebate:  
LHU Rebate:  
LHU Rebate:

**NLH Registrations:**

| Registrations:  
Registration late fee:  
Permits: \$  
Penalty: \$

Total for 2017 \$3,046.55  
Total for 2016 \$32,707.64

For Better Fire Protection,

Michael J. Nolan, Fire Official

Tim D. Shannon, Fire Prevention Specialist

Mike Breeze, Fire Prevention Specialist



# **BOARD OF FIRE COMMISSIONERS**

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**LINDENWOLD FIRE DISTRICT NO.1**

**2201 BANGOR AVENUE  
LINDENWOLD, NJ 08021  
PHONE: 856-346-0935  
FAX: 856-346-3638**

January 16, 2017

December 2016 Chief's Report and January 16, 2017 Chiefs Report

1. NJDFS Class " In honor of the Charleston 9 : A study of change" 12-1-16
2. NJDFS Class " PEOSH Fire Service Update" 12-5-16
3. Attended Batt. 2 Business Meeting. 12-6-16
4. Attended the JIF meeting. 12-7-16
5. Attended Camden Co. Chiefs Asso. Exe. Board Meeting. 12-7-16
6. Attended the Camden Co. Chiefs membership meeting. 12-8-16
7. Drill – Lecture "Fire Ops. - From Fire House to Fire 12-13-16
8. Attended the Lindenwold Boro. Council meeting, presented proposal for the paid personal for Lindenwold Fire Dist. 1 12-14-16
9. Attended the Camden County Freeholder's meeting, the Department received an award for their actions at the plane crash on 10-19-16. 12-15-16
10. Attended the Fire Fighter 1 Graduation at the CCRETTC. We had three members graduated, two must retake the state test. 12-15-16
11. Attended the year end Board of Commissioner's meeting 12-28-16
12. Attended the C.C. Chiefs and Fire Officers Installation Dinner. 1-12-17
13. Meeting with several fire investigators and attorneys for the testing of the oven involved with 10-3-16 fire at 3007 The Landings at Pine Lake. Sandra Pabon received several burns as a result of this fire. 1-13-17

14. Attended a Fireman's Roundtable hosted by Assemblywoman Gabriela M. Mosquera. There were representatives from several area fire departments in attendance. Some of the agenda items discussed included:

1. Fire Hydrant rental and maintenance
2. Bill #A1208 pertains to Fire Police
3. Bill #A901 requires utility companies to provide bill credits for volunteer fire departments.
4. 2 % cap – What changes are needed?
5. Arbitration Law for Police and Firefighters – What changes are needed?
6. Bill #S1778/A1196 to provide First responder's families with protection in the event the first responder is hurt or killed in the line of duty.
7. COLA increases.

Michael Nolan  
Executive Fire Administrator/Fire Official  
Lindenwold Fire Department  
Cell - 609-923-8354

***AGENDA***  
***FIREMAN'S ROUNDTABLE***  
***FRIDAY, JANUARY 13, 2017***  
***11:00 AM***

Welcome

Topics for Discussion, Consideration, and Input

- Assemblywoman's bill A1208-Permits certain fire police units to appoint fire police officers.
- Assemblywoman's co-sponsored A901- requires electric, gas and water public utilities to provide bill credits to volunteer fire companies, first aid, rescue, and emergency squads, and nonprofit homeless and domestic violence assistance organizations.
- Volunteer Firefighters who retired from the Police Department requirement changes
- Pensions and Benefits Control through Unions – Quarterly pension payments ACR 109
- COLA
- “Thomas P. Canzanella Twenty First Century First responders Protection Act” S1778/A1196- Bill passed both houses May 2013; Absolute Veto loss- Senate AVOR August 2013
- 2% Cap- What Changes are needed?
- Arbitration Law for Police and Firefighters-What Changes are needed?

Additional Legislation, Issues or Current Matters for Discussion and Consideration

Thank you for attending, we hope to continue our roundtable discussions moving forward.

## Helmet Policy

This will be the policy set for helmets for the Lindenwold fire Department

**Frontace holder**- can be changed with board approval

**Frontace**- will be issued by the board of fire commissioners. All Fonts will have a 63 in the center and last name on bottom line. Above the 63 will have Lindenwold.

Juniors-Green fronts

Probationary- Orange fronts

Firefighters-Black fronts

Officer frontace will be white with black 63 in the center, rank will be in the top line above numbers, and last name on bottom line,

Chief Officer frontace will be gold with rank, number of horns and last name

**Tetrahedrons**-can stay either be the yellow that are issued on the helmet or changed to black. These are the only ones that can be used.

**Chin Straps** Can be changed with the board's approval.

**Stickers** can be placed on helmets' as long as they are reflective and do not cover the tetrahedrons and should not be offensive. Stickers are limited to (3) on helmet. Stickers will be approved by the Fire Administrator or commissioner in charge of gear. Limit Of Three (3)

**All board approval items must be submitted in writing.**

**Effective Date:** January 17, 2017